



**REGULAR MEETING OF COUNCIL**  
**Held on Monday November 28, 2022**  
**In Person & Virtually,**  
**Commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, B. Wright, W. Oliver,  
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance & HR, K. Green, Executive Assistant; A. Grose, Recreation Manager; M. Everts, Events, Marketing and Economic Development; L. Rideout, Director of Community Services; T. Walker, Energy Lead, and A. Levair, Director of Operations

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**WRIGHT:**

The Council for the Town of Pincher Creek approve the November 28, 2022 agenda as presented.

**CARRIED 22-464**

**4. DELEGATIONS**

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Budget Meeting held on November 3, 2022**

**GREEN:**

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 3, 2022.

**CARRIED 22-465**

**5.2 Minutes of the Budget Meeting held on November 8, 2022**

**GREEN:**

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 8, 2022.

**CARRIED 22-466**

**5.3 Minutes of the Committee of the Whole held on November 9, 2022**

**BARBER:**

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 9, 2022.

**CARRIED 22-467**

**5.4 Minutes of the Budget Meeting held on November 10, 2022**

**GREEN:**

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 10, 2022.

**CARRIED 22-468**

**5.5 Minutes of the Regular Meeting of Council held on November 14, 2022**

**CLELAND:**

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting of Council held on November 14, 2022.

**CARRIED 22-469**

**5.6 Minutes of the Budget Meeting held on November 16, 2022**

**GREEN:**

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 16, 2022

**CARRIED 22-470**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. BYLAWS**

**7.1 Land Use Bylaw Amendment 1547-AO – Short-Term Rentals**

**NODGE:**

That Council for the Town of Pincher Creek agree and give Bylaw 1547-AO amending the Land Use Bylaw 1547 second reading inclusive of amendments as discussed.

**Councillor Oliver requested a recorded vote:**

In Favour  
Anderberg  
Oliver  
Wright  
Cleland  
Nodge  
Green

Opposed  
Barber

**CARRIED 22-471**

*Regular Council Meeting*

*November 28, 2022*

*D. Anderberg declared a potential conflict of interest with the next agenda item and left the meeting at 7:19 pm.*

**7.2 Council Renumeration Bylaw #1578-22**

**OLIVER:**

That Council for the Town of Pincher Creek agree to give first reading to the Council Remuneration Bylaw #1578-22.

**CARRIED 22-473**

*D. Anderberg returned to meeting at 7:20 pm*

**8. NEW BUSINESS**

**8.1 Town Administration Office - Facility Needs Assessment**

**GREEN:**

That Council for the Town of Pincher Creek defer the Town Administration Office Facility Needs Assessment to the Jan 2023 Committee of the Whole.

**CARRIED 22-474**

**8.2 Lebel Window Refurbishment Funding Decision**

**NODGE:**

That Council for the Town of Pincher Creek provide approval to complete \$100,000 of window refurbishment at the Lebel mansion to be applicable for the maximum matching grant funding value of \$50,000 from the Historic Resource Conservation Grant from reserves.

**CARRIED 22-475**

*T. Walker left meeting at 8:47 pm*

**9. COUNCIL REPORTS**

**9.1 Upcoming Committee meetings and events**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**NODGE:**

That Council for the Town of Pincher Creek accepts the October 24, 2022 Council Information Distribution List as information.

**CARRIED 22-476**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to respond to the letter from Group Group Youth Society.

**CARRIED 22-477**

**10.2 Operations 3rd Quarter Report**

**BARBER:**

That Council for the Town of Pincher Creek accepts the Operations 3rd Quarter Report as information with thanks.

**CARRIED 22-478**

**10.3 Legislative Services 2nd & 3rd Quarter Report**

**CLELAND:**

That Council for the Town of Pincher Creek accepts Legislative Services 2nd & 3rd Quarter Report as information with thanks.

**CARRIED 22-479**

**10.4 2nd Quarter Financial Reports by Department & Object**

**BARBER:**

That Council for the Town of Pincher Creek accepts 2nd Quarter Financial Reports by Department & Object as information.

**CARRIED 22-480**

**10.5 3rd Quarter Financial Reports by Department & Object**

**WRIGHT:**

That Council for the Town of Pincher Creek accepts 3<sup>rd</sup> Quarter Financial Reports by Department & Object as information.

**CARRIED 22-481**

**11. CLOSED MEETING DISCUSSION**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, November 28, 2022 at 7:23 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Events, Marketing, and Economic Development, Director of Finance & HR, Director of Community Services, Energy Lead and Operations Manager in attendance.

**CARRIED 22-482**

**NODGE:**

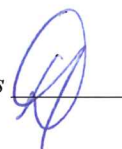
That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, November 28, 2022 at 7:55 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Events, Marketing and Economic Development, Director of Community Services, Director of Finance & HR, Energy Lead and Operations Manager in attendance.

**CARRIED 22-483**

*Mayor Anderberg called a recess at 7:55 pm*

*B. Thurber left meeting at 7:55 pm*

*Mayor Anderberg called the meeting back to order at 8:04 pm*



**CLOSED MEETING DISCUSSION**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, November 28, 2022 at 8:56 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Events, Marketing and Economic Development, Director of Finance & HR, Director of Community Services, and Operations Manager in attendance.

**CARRIED 22-484**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, November 28, 2022 at 9:46 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Events, Marketing and Economic Development, Director of Finance & HR, Director of Community Services, and Operations Manager in attendance.

**CARRIED 22-485**

**11.1 Curling Club Design Build RFP (Delegate: Bruce Thurber) - 16 & 21**

**OLIVER:**

That Council for the Town of Pincher Creek accept the Curling Club Design Build RFP presentation as information.

**CARRIED 22-486**

**11.2 Offer To Purchase A Portion Of Roll #0277700 & #0277600 - s. 16 & 24**

**WRIGHT:**

That Council for the Town of Pincher Creek accepts the offer to purchase from Dan and Brenda Therriault in the amount of \$5000 plus GST for a portion of Plan 1728F Lots 73 and 74 subject to the subdivision and lot consolidation and that the costs associated with the land transfer, subdivision and lot consolidation be borne by the purchaser.

**FURTHER**

That Council for the Town of Pincher Creek direct administration to advertise the disposal of land in accordance with section 70 of the Municipal Government Act.

**CARRIED 22-487**

**11.3 Development - Plan 06114431, Block 1, Lot 4 - 16 & 24**

**OLIVER:**

That Council for the Town of Pincher Creek receives the request from Wild Winds Brewery regarding the utility services costs for parcel Plan 0614431, Block 1, Lot 4, as information and direct administration to provide the agreed to documents to purchaser.

**CARRIED 22-488**

**11.4 Request To Remove Waste Management and Recycling Fees From Utility Account 0632000.010 - 16 & 21**

**OLIVER:**

That Council for the Town of Pincher Creek accept the request to remove waste management and recycling fixed fees from Utility Customer account number 0632000.010 as they are a collaborating partner in waste management and recycling programs.

**CARRIED 22-489**

**11.5 Proposed Land Acquisition - 16 & 24**

**NODGE:**

That the Council for the Town of Pincher Creek make an offer of \$1 for each property along with a donation receipt for the fair market value as determined by an appropriate property valuation; and further that Council for the Town of Pincher Creek request administration to pursue a valuation of each property if required with funding to come from the land reserve up to \$20,000.

**CARRIED 22-490**

**12. NOTICE OF MOTION**

**NODGE:**

That the Council for the Town of Pincher Creek agree to have a discussion on the Regular meetings of Council times starting at 5:00pm and a hard stop at 9:00pm.

**CARRIED 22-491**


**13. ADJOURNMENT**


**CLELAND:**

That this meeting of Council on November 28, 2022 be hereby adjourned at 9:56 pm.

**CARRIED 22-492**



  
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MAYOR, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 12<sup>th</sup> DAY OF DECEMBER 2022**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY DECEMBER 12, 2022 AT 6:00 P.M.**



**BUDGET MEETING**  
**Held on Thursday November 3, 2022**  
**In Person & Virtually,**  
**Commencing at 5:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, B. Wright,  
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Levair, Director of Operations; and A. Grose, Recreation Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 5:00 pm.

**2. AGENDA APPROVAL**

**BARBER:**

The Council for the Town of Pincher Creek approve the November 3, 2022 Budget Meeting agenda as presented.

**CARRIED 22-429**

**3. NEW BUSINESS**

**3.1 Financial Statements**

**3.2 Reserves**

*Mayor Anderberg called a recess at 6:10 pm*

*Mayor Anderberg called the meeting back to order at 6:22 pm*

**3.3 2023 New Initiatives**

**4. ADJOURNMENT**

**BARBER:**

That this meeting of Council on November 3, 2022 be hereby adjourned at 8:10 pm.

**CARRIED 22-430**

Handwritten initials in blue ink, appearing to be "DA", written over a horizontal line.





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MAYOR, D. Anderberg



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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 28<sup>th</sup> DAY OF NOVEMBER 2022      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY NOV 28, 2022 AT 6:00 P.M.**



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**BUDGET MEETING**  
**Held on Tuesday November 8, 2022**  
**In Person & Virtually,**  
**Commencing at 5:00 p.m.**

**IN ATTENDANCE:**

- Mayor: D. Anderberg
- Councillors: D. Green, W. Oliver, G. Cleland, and S. Nodge
- Absent: M. Barber, and B. Wright
- Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Levair, Director of Operations; and M. Everts, Events, Marketing & Economic Development

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 5:00 pm.

**2. AGENDA APPROVAL**

**CLELAND:**

The Council for the Town of Pincher Creek approve the November 8, 2022 Budget Meeting agenda as presented.

**CARRIED 22-431**

**3. NEW BUSINESS**

**3.1 Memo of Changes #1 From November 3, 2022**

**NODGE:**

The Council for the Town of Pincher Creek approve the Memo of changes#1 as presented.

**CARRIED 22-432**

**3.2 2023 PC REMO Budget**

**NODGE:**

The Council for the Town of Pincher Creek approve the revised REMO Budget as presented.

**CARRIED 22-433**

*Mayor Anderberg called a recess at 6:35 pm*

*Mayor Anderberg called the meeting back to order at 6:45 pm*

**3.3 Deliberations**

Initials

**4. ADJOURNMENT**  
**GREEN:**

That this meeting of Council on November 8, 2022 be hereby adjourned at 8:50 pm.

**CARRIED 22-434**

  
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MAYOR, D. Anderberg

  
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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 28<sup>th</sup> DAY OF NOVEMBER 2022      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY NOV 28, 2022 AT 6:00 P.M.**



**BUDGET MEETING**  
**Held on Thursday November 10, 2022**  
**In Person & Virtually,**  
**Commencing at 9:00 a.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: D. Green, W. Oliver, M. Barber, B. Wright,  
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; W.  
Catonio, Director of Finance and Human  
Resources

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:05 am.

**2. AGENDA APPROVAL**  
**CLELAND:**

The Council for the Town of Pincher Creek approve the November 10, 2022 Budget Meeting agenda as presented.

**CARRIED 22-435**

**3. NEW BUSINESS**

**3.1 Council Deliberations**

*Mayor Anderberg called a recess at 10:15 am*

*Mayor Anderberg called the meeting back to order at 10:25 am*

**4. ADJOURNMENT**  
**BARBER:**


That this meeting of Council on November 10, 2022 be hereby adjourned at 11:32 am.

**CARRIED 22-436**

MAYOR, D. Anderberg

Initials

*Budget Meeting*  
*November 10, 2022*

  
\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 28<sup>th</sup> DAY OF NOVEMBER 2022      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY NOV 28, 2022 AT 6:00 P.M.**

Initials 



**BUDGET MEETING**  
**Held on Wednesday November 16, 2022**  
**In Person & Virtually,**  
**Commencing at 9:00 a.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: D. Green, W. Oliver, M. Barber, G. Cleland,  
and S. Nodge

Absent: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W.  
Catonio, Director of Finance and Human  
Resources

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:00 am.

**2. AGENDA APPROVAL**

**NODGE:**

The Council for the Town of Pincher Creek agrees to add 3.2 Eco Station to the November 16, 2022 Budget Meeting agenda as presented.

**CARRIED 22-461**

**3. NEW BUSINESS**

**3.1 Memo of Changes #3**

**3.2 ECO Waste System**

**NODGE:**

The Council for the Town of Pincher Creek agree to add S.3 of clause to the Eco Waste System.


**CARRIED 22-462**

**4. ADJOURNMENT**

**BARBER:**

That this meeting of Council on November 16, 2022 be hereby adjourned at 12:17 pm.

**CARRIED 22-463**



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MAYOR, D. Anderberg



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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 28<sup>th</sup> DAY OF NOVEMBER 2022      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY NOV 28, 2022 AT 6:00 P.M.**

Initials 